

Staff Council
Staff Development Committee
Meeting Minutes
August 16, 2016

1. Committee members present: Chairperson, Vice President of Staff Development – Mary Ann Hanicak, Staff Council Members-At-Large – Salomon Rodezno and other committee members Lisa Ramsey and Brittiani McNeil. Absent: Members-At-Large- Marianne Cicirelli and Ruta Marino.
2. Survey – We are waiting to hear about results of the survey by Staff Council members. Mary Ann will seek clarification about whether or not this survey will in fact go out to all JCU staff or not. This information can help inform us with our programming.
3. Set upcoming programs
 - a. Two program series are in development. They are:
 - i. **This Week in Higher Ed:** This monthly lunch program will be held on \$5 Fridays from Noon to 1:00pm in The Underground (room reservation yet to be confirmed) and will engage staff in conversation about current topics in higher education, what we know about today’s college student in all aspects of their lives that affects their learning and development, and the challenges facing higher education institutions. The dates will be: 9/9, 10/14, 11/11 and 12/9. A week or two in advance, Inside JCU’s will be sent out announcing the date and the topic. Articles and/or other materials may be sent out in advance. This is a purposefully casual event and simply meant to engage staff in dialogue about higher education issues and current events.
 - ii. **Staff Technology Series:** This series will be held at an e-classroom (TBD) monthly on Tuesdays at 10am on the following dates: 9/28, 10/26, 11/30, 1/11, 2/8, 3/8, 4/12 and 5/10. This is an opportunity for staff to take a deeper and more individualized dive into the most common and some innovative software programs that could enhance our daily work at JCU. April Skurka will be reaching out to Jim Burke in ITS to discuss best ways to approach a series like this. More information to come soon.
 - iii. **How Healthy Staff Make for Better Employees:** Salomon Rodezno will be contacting the Speaker’s Bureau with the Cleveland Clinic to see if we could secure someone to come and speak to us about how to improve our overall health. Some topics they offer are: Top 12 Things for Your Best Health, Dealing with Caregivers Stress and Your Changing Health. More information to come later.
4. Next meeting: Wednesday, Sept. 21 at 10:00 a.m. – Conference Room B in the D.J. Lombardo Student Center, Ground Level. See you there! Future committee meeting dates: Wednesdays at 10am on Oct. 19, Nov. 16, Dec. 21, Jan. 18, Feb. 15, Mar. 15, Apr. 19, May 17 in the D.J. Lombardo Student Center, Conference Room B. Come join us!