

**John Carroll University Staff Council**  
**Membership, Governance and Finance Committee Meeting**  
Tuesday, January 10, 2017

**Present:** Andrew Fronczek, Debbie Nixon, Jaime Spitznagel, David Wong

**Absent:** Lisa Brown Cornelius, Rory Hill

The Meeting was called to order at 9:05 a.m. in the Faculty Lounge

**Meeting Minutes:** Andrew Fronczek and Jaime Spitznagel approved the December meeting minutes.

**Budget:** The budget was reviewed.

- YTD we have spent \$2308.
- David indicated that at the Executive session, discussions the budget and spending will be addressed in order to support the dollars requested.

**Staff Hiring Report:** There is one new staff hired since last meeting.

Planning/Retreat:

The Assessment Survey results were reviewed.

The coming election timeline and a review of the election process was discussed

The Retreat agenda was reviewed with a look at the items that concern the committee's role and work

**Other Business:** No new business was brought before the committee

The meeting adjourned at 9:30 a.m.