



Staff Council of John Carroll University  
Community Building and Staff Recognition Committee  
Agenda

COMMITTEE CHARGE: Community Building and Staff Recognition – will work to develop an equitable recognition and award system. The committee will serve as a resource to the University community in the recognition of staff. The committee will plan and implement activities for the staff that will foster social interaction; develop opportunities for staff to build community; advocate for all staff; and work with other committees to provide open forums for staff.

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Date of meetings: August 16, 2016, @ 2 p.m. – Rodman Hall, 3<sup>rd</sup> Floor  
Attendance: Eric Eickhoff, Courtney Farver, Jane Evans, Adam Green

Overriding Committee Goals:

- Strengthen the staff community at JCU through a number of programs and events throughout the course of the year.
- Develop and implement meaningful staff recognition programs designed to complement already existing recognition programs at JCU.

Agenda:

- Swensons Food Truck:
  - About 175 attended – waiting for total cost from Swensons
  - This should be a yearly event
- Homecoming:
  - Door Decoration
    - Tuesday, Oct. 4 @ 2 p.m. – Decoration Judging
      - Monday, Sept. 26 - Inside JCU / E-mail (Courtney)
      - Thursday, Oct. 3 – Decoration winners announced via e-mail (Eric)
    - Friday, Oct. 7 @ 9 a.m. – Bagel delivery (Eric)
- Ongoing recognition:

- Was approached by Alex Teodosio and Laurie Sprague about creating an ongoing recognition program based around employment anniversaries. We will create a proposal that will include a few of the following concepts:
  - Thank you letters from University President
  - Thank you notes from Staff Council
  - Luncheons recognizing large anniversaries (5/10/15/20 etc.)
  - Thank you website where people can share their thoughts on retirees or Silver Circle recognition
- Upcoming Events:
  - Happy Hours at the Pub – September 15, 2016 / November 10, 2016
  - Donut Lab – October 14, 2016
    - Can they do a cider
  - Cavaliers Game – January/February
  - Monsters Game – TBD
- Overview of Homecoming and Upcoming Event to Staff Council (Eric and Sam)
  - Flyer – Happy Hours, Homecoming, Meetings Donuts, Nominations for Staff Awards, Cavs Game(?) Blue Gold Days