Present: Graciela Lacueva, Pam Mason, Rodney Hessinger, Mark Storz, Maryclaire Moroney, Dianna Taylor, Mary Beadle, Kathleen Manning, Paul Shick, Naveed Piracha, John McBratney, Sheri Young, Cathy Rosemary, Cecile Brennan, Dwight Hahn, Dan Kilbride, Andy Welki, Mark Storz, Todd Bruce, Matthew Johnson, Kathy Lee, Mike Martin, Sheila McGinn, Martha Pereszlenyi-Pinter, Mike Setter, Penny Harris, Jeff Dyck

1. Todd Bruce presented an update on Academic Program Review. Dr. Bruce has made small modifications to the APR template and these were presented to Chair's for comments and approval. He circulated handouts, "Preface Model" and "Proposed Adjustments to self-study guidelines for Academic Program Review".
    S. McGinn commented on item 5 "Modifications for Interdisciplinary Programs." Suggested that the focus should be on primary faculty who teach the course. Stated that teaching effectiveness belongs to the department.
    Faculty requested that copies of the documents be sent in email.
    Dr. Bruce reported on the three departments will undergo review this spring 2015; Classical & Modern Languages & Cultures, Mathematics & Computer Science, and Theology & Religious Studies. He also indicated that the 2015-2016 cohorts have started to prepare and have received orientation.

2. Anne Kugler reported on the data collected by the strategic planning task force. She handed out a sample summary using the example of the Biology department and a chart detailing student involvement in pre-health preparation across a number of specialized health professions. The group hopes to have summaries to send to the Chairs' for input before presenting to the Dean's and the Strategic Planning Group. Various faculty members voiced concerns. M. Setter stated that data sheet was confusing and not easily read. P. Harris agreed and suggested a more intuitive data format. S. McGinn suggested a chart with totals for planning purposes. Felt that attrition charts are not relevant.
    A. Kugler explained that the data shows supported programs, how they look, and cluster enrollment. Program capacity and staffing information is needed.
    P. Harris inquired, what are the questions that we want answered? What data is needed to answer the questions? She stated that the goal is unclear.
    A. Kugler explained that we want to answer the following questions: What impressions can we gather from the information we have about these departments and programs as to their health and capacity? Where are there/might there be fruitful connections to other programs and departments on campus? Where are there pressing resources issues? Where are there pressing data issues? How do they relate to the external environment (competitors and or collaborators)? A. Kugler re-emphasized that their investigation has highlighted the need for centralized, accessible, consistent data across departments and programs.
    G. Lacueva wrapped up the discussion by reaffirming the institution's need to switch to a data driven model. Requested that participants send suggestions and questions to fine tune the process.

3. G. Lacueva opened the floor to a discussion regarding Interdisciplinary majors and minors. Specifically: What are the rules are for selecting directors and what is the relationship between directors and chairs?

   Responses:

   A. Faculty should inform the chair on what courses are being offered and in what semester.
   B. Canvass faculty long before scheduling in order to be prepared in advance.
   C. Implement 2 yr. course rotations to see where additions are needed.
   D. Identify who has primary responsibility to oversee Interdisciplinary Programs and how they are performing.
   E. Information should be in place for accurate assessment.
   F. Concern that too many courses are being proposed and that there is a disconnect between the addition of courses and budgetary considerations.
   G. A cap should be placed to limit the amount of new courses and control growth.
   H. Identify and list all programs that rely on departments in order to assess teaching potential.
   I. Programs should have more institutional support.
   J. Data should be compiled on the success of individual programs in order to determine the best use of resources.

   G. Lacueva thanked the participants for their input. We will need to revisit this subject. It is clear we need to compile the necessary data to make data-driven decisions.

Meeting Adjourned: 5:00 p.m.