



OUR STORY: Ulta Beauty is the largest specialty beauty retailer in the United States and the place for the true beauty enthusiast who gets butterflies as she shops for beauty and experiments throughout our store. We are the only one to provide our guests prestige, mass and salon products and services under one roof All Things Beauty, All in One Place. We put our guests at the center of all we do, committing to offer her unrivaled ways to be beautiful in an environment that provides the thrill of exploration and delight of discovery.

INTERNSHIP PROGRAM STRUCTURE: Our internship program is designed to provide real-world experience that is directly related to your academic discipline and career goals and provide you a better understanding of career options for your degree.

Components of the program include:

- Hands-on experience working as a member of a specific department and team.
- Assigned projects to accelerate learning of key functions/process.
- Cross-functional departmental exposures within the corporate office.
- Tours and exposure to other business areas (e.g., stores, distribution center) to ensure full understanding of the company structure and strategy.
- End of program presentation of project findings, and recommended course of action to executives.

RESPONSIBILITIES OF INTERNSHIP:

- Learning and executing the research process from front to send with exposure to both quantitative and qualitative research.
- Collaborating with key stakeholders in Brand Marketing, Merchandising, Loyalty, E-Comm, Store Operations and Real Estate on custom projects to understand, define and document the overarching business objectives.
- Working with Market Research manager on designing appropriate research methodology to meet the business objectives and full research execution including survey/moderator guide design, sample target, survey programming, reviewing and analyzing survey/qualitative results, preparing and presenting results to the business client with clear implications based on uncovered insights and clear recommendations on implications.

REQUIREMENTS:

- Currently pursuing Bachelor s or Master s degree and entering final year of school (preferably marketing / business / psychology).
- Strong academic record.
- Previous work experience and involvement with on-campus organizations or activities.
- Excellent interpersonal, verbal, and written communication skills
- Strong organizational skills, time management skills and attention to detail and sense of urgency

- Desire to work in a fast paced, always changing environment and interact with management level personnel.
- Strong analytic and critical thinking skills
- Strong data visualization skills Strong sense of curiosity and story telling
- Experience with SPSS, Excel, and PowerPoint Ability to work in our Bolingbrook office during core business hours of 8:00 A. M. to 5:30 P. M.
- Ability to commit during the months of June August (2020.)

DISCLAIMER The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

SAMPLE AREAS OF ULTA INTERNSHIPS

(AREAS OF OPPORTUNITIES VARIES FROM YEAR TO YEAR BASED ON DEPARTMENTAL NEEDS)

- **E-COMMERCE**

The E-Commerce team supports all aspects of our online presence on ulta.com, to include expertise in photography, web design, online marketing and web production.

- **FINANCE & ACCOUNTING**

The finance & accounting team is integral to ensuring the company's fiscal health and financial growth. Career areas include payroll, tax, inventory control, auditing, and financial planning and analysis.

- **GROWTH & DEVELOPMENT**

The growth & new store development team identifies new store locations, coordinates remodeling activities, and oversees the design and construction of all Ulta Beauty stores in the United States. Opportunities may include market analysis, real estate and construction.

- **HUMAN RESOURCES**

The human resources team supports all Ulta Beauty associates by providing expertise in leadership development, training, benefits, recruiting, compensation, and communications.

- **INFORMATION TECHNOLOGY**

The Information systems team provides technical proficiency in application development, architecture, infrastructure, operations and IT support, among other disciplines.

- **LEGAL SERVICES**

The Legal Services team is responsible for the company's legal, corporate governance, and regulatory affairs. They deliver legal, governance, compliance, risk management and property management services to ensure that Ulta Beauty **does what is right**.

- **MARKETING**

The marketing team creates, implements, and deploys growth strategies with a multidisciplinary focus on customer loyalty, brand strategy, public relations, and inventory performance. The creative services team within our Marketing group designs

and implements graphic design and store signage in ways that best integrate operational needs, traffic flow, aesthetic requirements, and merchandise presentation for each of our retail stores.

- **MERCHANDISING**

The merchandising team delivers excellence in brand partner relationships, merchandise assortments, pricing and marketing strategies and plans for in-store execution. The merchandising team is dedicated to maximizing sales and profitability on the forefront of merchandising trends.

- **SALON OPERATIONS**

The services operations team is dedicated to driving excellence in our guests' hair and skin services experiences and being the preferred place to work for designers (cosmetology professionals) and skin therapists (esthetician professionals). The services operations team works cross functionally with other departments and the field leadership team to ensure operational excellence in Ulta Beauty's hair and skin service areas. Career areas in this department include field and corporate operations, salon professional education, industry relations, events, compliance and hair and skin service category management.

- **STORE OPERATIONS**

The store operations team is dedicated to influencing and leading changes that supports stores in achieving operational excellence. The store operations team works cross-functionally with other departments and the field leadership team to support our store teams in delivering an exceptional guest experience. Career areas in this department include field and corporate operations, process improvement, workforce management, associate development and training, store development, strategic planning & analytics, and leadership meeting & event planning.

- **SUPPLY CHAIN & DISTRIBUTION**

The supply chain and distribution team drive for excellence in service, safety, and quality performance improvements as we are evolving our supply chain business to meet the demands of a fast-growing retail business. Career areas include Distribution, Supply Chain Strategy, Merchandise Planning and Inventory, Merchandise Operations, and Logistics.