

Dear Teacher Education Candidate,

Students in enrolled in ED 253 are invited to apply for admission to the Teacher Education Program. You will complete your application online using the Tk20 platform.

The instructions below will walk you through the process. **Once you have completed your application, please send a “confirmation of completion” email to education@jcu.edu.** Once the confirmation email is received, you will receive instructions on how to schedule an interview.

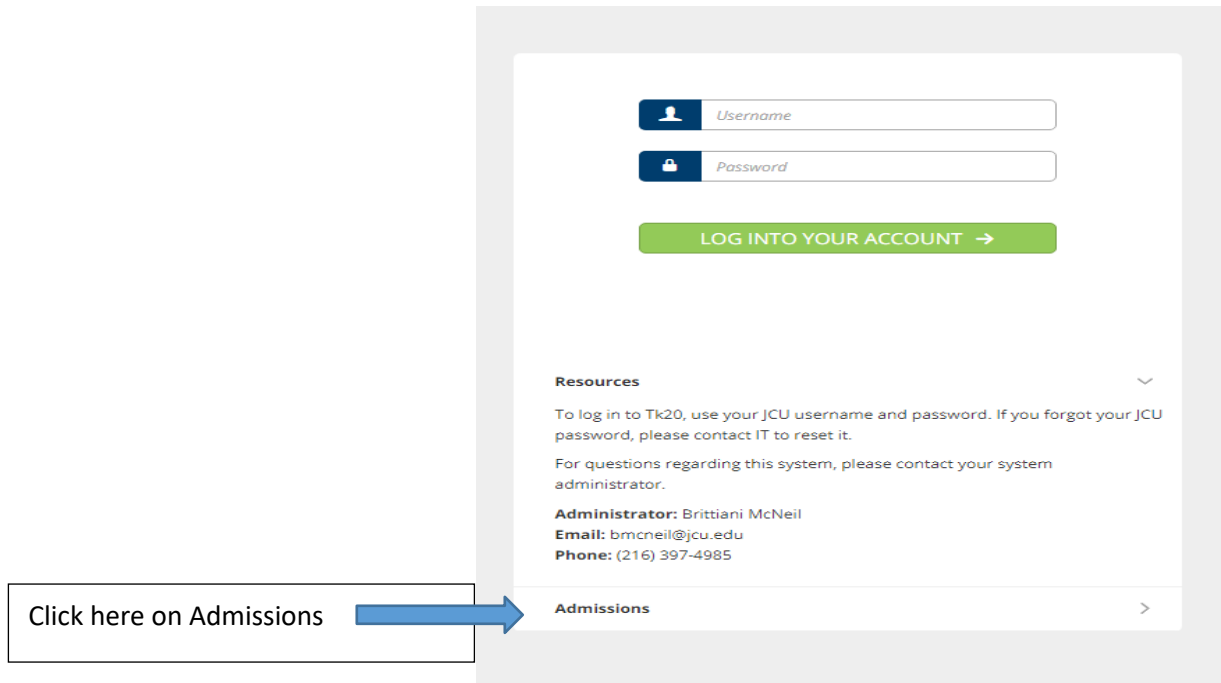
Please follow these instructions for applying to Teacher Education:

Use this link to apply to TE:

<https://jcu.tk20.com/campustoolshighered/start.do?redirecttologinscreen=true>. Remember you want to use the Admission button toward the bottom of the page.

Remember please use Google Chrome, Firefox or

Safari. This is what you should see:



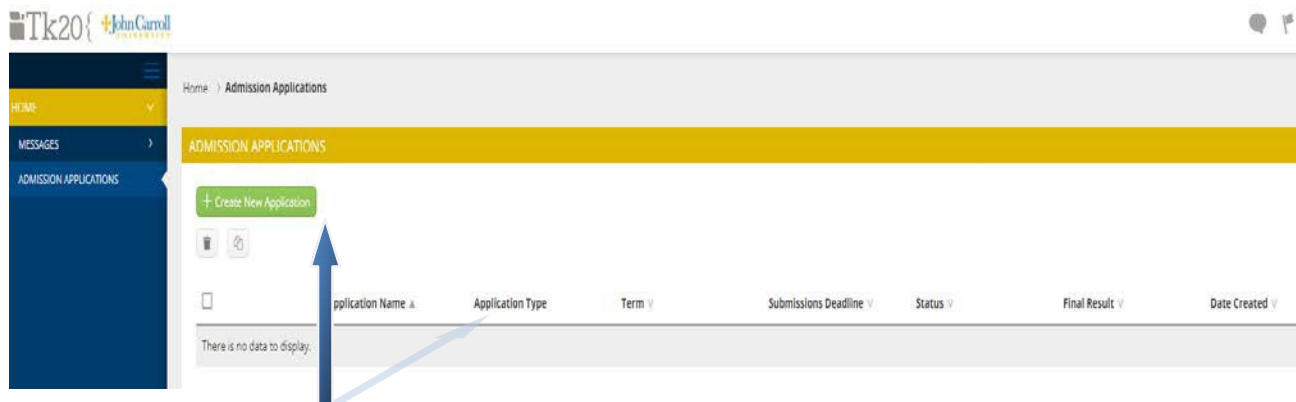
This is the next screen :

The screenshot shows a login interface with two input fields: 'Username' and 'Password'. Below them is a green button labeled 'LOG INTO YOUR ACCOUNT →'. Underneath is a 'Resources' section with a right-pointing chevron, and an 'Admissions' section with a downward-pointing chevron. The 'Admissions' section contains a welcome message and a link: 'Click here to create your account.' A callout box on the left contains the text 'Click on "Click here to create your account"' with a blue arrow pointing to the link.

Complete all of the information to create your account.

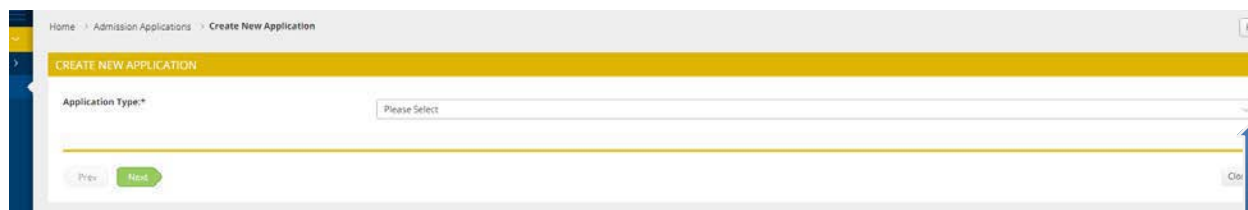
The form is titled 'Create Applicant Account'. It includes instructions: 'Enter information below to establish your account. The basic information marked with an asterisk is required. Additional information will be requested when you complete your application. Upon clicking "Create My Account", you will receive your username.' A note states '* Indicates required fields'. The form is divided into two sections: 'PROFILE INFORMATION' and 'PASSWORD INFORMATION'. The 'PROFILE INFORMATION' section contains fields for 'First Name*', 'Middle Name', 'Last Name*', 'Email Address*', and 'Confirm Email Address*'. The 'PASSWORD INFORMATION' section contains fields for 'Password*' and 'Re-Enter Password*'. A blue bar is visible at the bottom of the form.

Once you're logged in you'll see this screen.



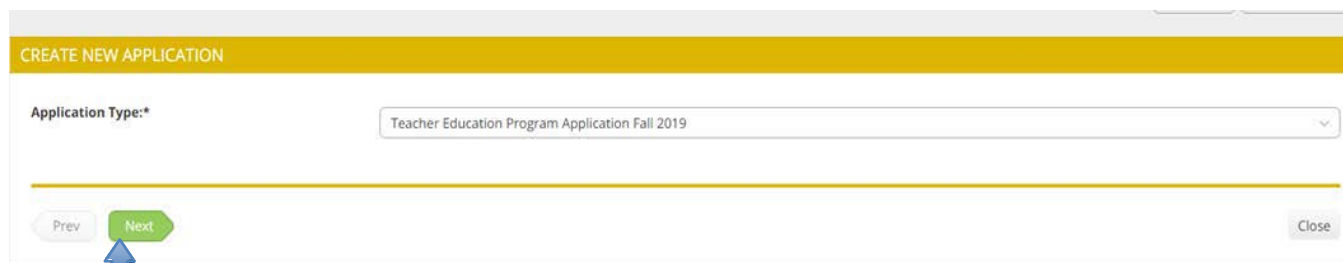
Click on the green button “+Create New Application”

Once you click on the “Create New Application” button you'll see this screen



Click on the down arrow

When you click on the down arrow you'll see the “Teacher Education Program Application”



Click the green “Next” button.

The instructions will appear. This is the instruction page.

CREATE NEW APPLICATION

Application Name: Teacher Education Program Application Fall 2019

Due Date: 08/09/2019 11:50 AM

INSTRUCTIONS


Complete the application.
Once you have completed your application, you will receive an email confirmation of completion. Please forward that confirmation to education@jcu.edu to receive instructions on how to schedule your Teacher Education Program Interview. Appointments are scheduled on a first come, first serve basis.

You will also need to complete the Verification of Moral Character to complete the application process.

Checklist:

Name	Deadline
There is no data to display.	

Prev Next Save Close



Click on “NEXT” to complete your application.

Complete the application. Remember to save along the way. You can always leave the application and return to it. Once you have completed the application, hit the Submit button.

Please remember to submit a current FBI/BCI background check to the Education Department as a part of the application process. Directions for completing a background check can be found at this link:

https://drive.google.com/file/d/1Zfm5S8_EfyrSycxUPEhnQRD0Bjv6vrK7/view?usp=sharing

If you have any questions please feel free to be in touch with Renee Hoenig rhoenig@jcu.edu in the Department of Education & School Psychology.