

Integrative Core Committee Minutes
Monday, February 05, 2018 2:00-3:15 p.m.

John Carroll University Integrative Core Committee:

Voting Members

Rodney Hessinger, Director (HS)
Brent Brossmann, Public Speaking (CO)
(also serving as Faculty Council rep Fall'17)
Chrystal Bruce, Natural Science (CH)
Gloria Vaquera, Issues in Social Justice (SC)
Maria Marsilli, Engaging the Global Community (HS)
Sheila E. McGinn, Theology & Religious Studies (TRS)
Karen Gygli, Creative & Performing Arts (CO)
Tom Pace, Writing & Written Expression (EN)
Gwen Compton-Engle, Humanities (CMLC)
Andy Welki, Quantitative Analysis (EC)
(also BSOB representative)
Rich Clark, Social Sciences (SC)

Julia Karolle-Berg, Humanities (HUM)
Tamba Nlandu, Philosophy (PL)
Roger Purdy, Link Courses

Ex Officio Members:

Todd Bruce, Director of Assessment
Margaret Farrar, CAS Dean
Anne Kugler, CAS Associate Dean
Graciela Lacueva, CAS Associate Dean
Pam Mason, CAS Associate Dean
Michelle Millet, Director, Grasselli Library
Nevin Mayer, Coordinator of Instruction, Grasselli Library
Michelle Reynard, Registrar
Maryclaire Moroney, Asst. Provost for Academic Advising
Catherine Sherman, Asst. Dean, Academic Advising
Carlo DeMarchi, Asst. Dean, Academic Advising

Voting Members Present Z. Saritoprak(for Sheila McGinn), G. Vaquera, T. Nlandu, G. Compton-Engle, B. Brossmann, M. Marsilli, R. Hessinger, C. Bruce, R. Purdy, T. Pace, K. Gygli **Ex Officio Members Present:** A. Krueger (For M. Reynard), C. DeMarchi, T. Burce, N. Mayer

Documents distributed at the meeting:

- A. Agenda
- B. Meeting Minutes from 1/22/18
- C. Integrative Core Curriculum Course Enrichment Grant Opportunities
- D. Administrative Structure: Integrative Core Curriculum Committee
- E. Spring 2017 Core Revision Document

1. Welcome:

Rodney introduces/welcomed new administrative assistant, Kellie Schwabl. Kellie will be splitting her time working for The Department of History, The Institute of Catholic Studies and the Core.

2. Reviewed Minutes from 1/22/18 Meeting

Minutes were reviewed; corrections were made; Motion to accept corrected minutes was made, seconded, and passed (9 votes) 2 abstentions; 0 No's.

3. Linked Needs for the Fall of 2018:

- R. Hessinger updated the Committee on the number of Linked Courses for Fall of 2018 (13), the committee actually needs 18 in order to serve our graduating seniors. R. Hessinger went on to explain with upcoming retirement of 18 faculty; it very hard to get these classes scheduled. It was reiterated that people are highly encouraged to teach some Link classes; grants are available for these classes.
A question was posed as to whether all the Link classes are being filled – it was stated all but 1 class was filled.

4. Review Course Enrichment Grant Opportunities Document

Rodney reviewed the time line that the applications are due: for Fall classes –late spring and early December for Spring. It was discussed that those dates be April 15 for Fall classes and December 1st for Spring. R.Hessinger said for the first time it would be a rolling deadline. R.Hessinger notated that Margaret approved a \$20K pot for these grants. To combat the lack of Link classes, R. Hessinger is meeting with department chairs, and Physics and Education to create new links. Discussion turned toward the whether the Core Committee should take over

the CTL; members of the committee felt strongly they should not. Decision to adopt the Course Enrichment Grant Opportunities Document; Motion was made and seconded and then put to a vote:

Proposal	Vote
Adopt Course Enrichment Grant Opportunities Document with discussed revisions	YES – 11 NO – 0 AB – 0

5. Spring 2017 Core Revision Document

- R. Hessinger brought up potential changes to this document:
 - o Orphan Departments discussion will take more time
 - o Phasing out subcommittees – discussed the timeline for phasing out subcommittees; committee felt it is time, and will start to do so at the start of next year; R. Hessinger will draft document.
 - o Is there a need for distribution people since distribution is being covered by those already on Core Committee? It is now the working premise that each designation have representation.
 - o Moving CORE under Provost – yes; should we consider moving to just Jesuit Heritage person; Foundational skills person; and Integrative person? (subsuming individual requirement categories)
 - o As far as reassessing membership, R. Hessinger and others feel that Core is not there yet; we do not want to leap from subcommittees for a category to a situation where a requirement is no longer represented directly
- R. Hessinger will draft document and asked that members of the committee help present it when it goes before faculty council – to which G. Compton-Engle and B. Brossman volunteered to help with.

6. Process of Establishing Distribution Rubrics

- Discussion on formulating rubrics for assessments to which R. Hessinger asked distribution people reach out to assessment coordinators and copy department chairs on rubrics so that they are aligned with assessments – goal is to have meaningful results and goals. The goal is to start assessing these next year.
- Discussion on ratifying distribution lists. Chairs give committee final list and then distribution committee then reviews and makes suggestions to core committees on what needs to be removed – however the committee has to back up their reasons.
- In regard to designations - Core Committee decides who gets designation so that it is measuring up to the agreed upon goal. If there is a question on designation, then the chair contacts faculty teaching the course and they send a paragraph explaining on how it meets the goal. R. Hessinger will touch base with distribution people.

Adjourned 3:12 pm.

Next meeting: Monday, February 19 at 2pm – COMMUNICATIONS DEPARTMENT CONFERENCE ROOM.