

NEW PROGRAM PRELIMINARY PROPOSAL TEMPLATE

Instructions: Please use this template for submitting your preliminary proposal ideas to Team 3, who will forward the most promising ideas to the Committee on Academic Policies for further review.

Name of submitter(s):

Email and phone number of primary contact:

Name of proposed program:

Type and level:

Undergraduate: Concentration Minor Major

B.A. B.S. Other _____

Graduate: Certificate Degree Program

M.A. M.S. M.Ed. Other _____

Is specialized accreditation required? Yes No

If so, what type? _____

Narrative: Your narrative should be 750- 1000 words or less (parts A-C)

A. Program Description: Please provide a short description of your program idea. In your response, you should describe:

- 1) three to five key learning outcomes for the program;
- 2) how your program fits within the university's mission, relates (or is distinctive) to other university programs (what already-existing resources it would draw upon--such as faculty and courses and what new resources would it require);
- 3) how it relates to other university initiatives (e.g., diversity, equity, and inclusion; experiential learning; etc.);
- 4) whether this program could be expanded (e.g., concentration to minor to major for undergraduates or professional development to certificate to master's degree for graduate students);

B. Career pathways and Marketability: What are likely careers (and their outlook) for those completing this degree? What specific transferable skills are associated with this proposed pathway? Who would be our competitors (locally, regionally, and within AJCU institutions)? To provide support for your claims, consider using online data sources such as IPEDS, Bureau of Labor Statistics, Ohio Department of Labor, PSAT, etc. For new disciplines, proposers may need to place their proposed program within broader programmatic themes.

C. Estimated start-up costs: A line by line budget is not required, but a ballpark estimate of funds needed to start the program is required, as well as potential funding sources.

Other requirements:

Practicum Internship Clinicals Field Placements Comprehensive Exam

Auditions Portfolio Other _____

Delivery type (for graduate programs):

Online Hybrid In Person Condensed Format

Would new faculty lines be required? Yes No If so, how many?

Would new facilities be required? Yes No If so, what type?