

Integrative Core Committee Minutes
Monday, August 27, 2018 2:00-3:15 p.m.

John Carroll University Integrative Core Committee:

Voting Members

Brent Brossmann, Director (CO)
Chrystal Bruce, Natural Science (CH)
Gloria Vaquera, Issues in Social Justice (SC)
Andreas Sobisch, Engaging the Global Community (PO)
Sheila E. McGinn, Theology & Religious Studies (TRS)
Karen Gygli, Creative & Performing Arts (CO)
Tom Pace, Writing & Written Expression (EN)
Gwen Compton-Engle, Humanities (CMLC)
Andy Welki, Quantitative Analysis (EC)
(also BSOB representative)
Rich Clark, Social Sciences (SC)
Julia Karolle-Berg, Humanities (HUM)

Tamba Nlandu, Philosophy (PL)
John McBratney, Link Courses (EN)

Ex Officio Members:

Todd Bruce, Director of Assessment
Margaret Farrar, CAS Dean
Rodney Hessigner, CAS Associate Dean
Graciela Lacueva, CAS Associate Dean
Pam Mason, CAS Associate Dean
Michelle Millet, Director, Grasselli Library
Nevin Mayer, Coordinator of Instruction, Grasselli Library
Michelle Reynard, Registrar
Maryclaire Moroney, Asst. Provost for Academic Advising
Catherine Sherman, Asst. Dean, Academic Advising
Carlo DeMarchi, Asst. Dean, Academic Advising

Voting Members Present T. Nlandu, G. Compton-Engle, Andreas Sobisch, C. Bruce, J. McBratney, A. Welki, K. Gygli, G. Vaquera, B. Brossmann, S. McGinn, T. Pace **Ex Officio Members Present:** C. DeMarchi, T. Bruce, C. Sherman, R. Hessinger, Nevin Mayer, M. Reynard, M. Moroney; **Special Guest:** J. Kohan (IT)

Documents distributed at the meeting:

A. Agenda

1. Introductions

B. Brossmann introduced himself as New Core Director and discussed what his focus is for this committee to accomplish members of the committee then introduced themselves.

2. Transition from subcommittee to full committee review.

B. Brossmann reviewed the biggest change for the committee this year is he also discussed the fact that the subcommittee are no longer, all proposals will go to full committee to make the process more efficient. Jim Kohan then reviewed with the committee on how OnBase is now set up differently so that everyone on the full committee can read all a proposals, comment and make their recommendation. The Core Director **expects** that members of this committee will review all proposals before each meeting, make their recommendations and record their comments in OnBase by the Saturday before each meeting. The other significant change in OnBase is that everyone will be able to see what stage each application is in.

3. Courses for review at the Next Meeting

The committee reviewed the courses that came up for review during the summer. These courses will be voted on during next Core Committee Meeting. As discussed, members of the committee will review these courses, and make their recommendations/comments and send them to the Core Director by the Saturday before the next committee meeting. For these course only, these recommendations/comments need to be emailed to the Core Director, as these courses came before the full committee before the OnBase changes.

Discussion around PJHR 350; feeling amongst the committee was that the syllabus and assignment were a bit bare. Application to be sent back to the professor, and G. Vaquera will be in touch to let them know what the committee is looking for.

As of the last meeting in April, Both German 212 and English 276 were approved, however, G. Vaquera was going to work with each of the professors to refine these courses. G. Vaquera is still awaiting an update.

4. AH 324:

This course has been renumbered, as it is replacing AH 399B, s the course was linked with EN 299D.

5. Shifting core approval from PH 407 to PH 408

The Core Director then reviewed a Memo from Jeff Dyck regarding shifting core approval from PH 407 to 408, as in the course bulletin both courses are listed together. Motion was made, seconded and put to a vote:

Proposal	Vote
Shifting Core approval tfrom PH 407 to 408	YES – 11 NO – 0 AB – 0

6. Funding Request

The Committee then reviewed a funding request for TRS 352/552. The instructor is asking for \$280 for a trip to Maltz Museum. Motion was made, seconded and put to a vote:

Proposal	Vote
Approve \$280 funding request for TRS 352/552 trip to Maltz Museum	YES – 11 NO – 0 AB – 0

7. Update on Summer Reports:

For those courses/pairs that were awarded summer grants to develop classes, half of them have submitted their updates and the last of their grant was submitted to be paid out. The Core Director is waiting for two other pairs to submit their updates, one of which will be submitted in January.

8. Review the Core Annual Assessment Report

T. Bruce reviewed results of Assessment Day and how to access the results. Discussion then turned to how detailed these reports are and how to provide updates as a committee; then to what will happen with these results. B. Brossmann and R. Hessigner will talk to the Dean about these results and how to improve them. Discussion then turned to the topic of whether a single semester of writing comp. is enough; this would need to go before full faculty for a vote; however, the correct data needs to be presented in order to pursue this. Thoughts were to be careful as there shouldn't be a perception that the Core is being changed again. The committee needs to determine what data are necessary for a meaningful discussion of whether an additional EN writing course is warranted before any additional action can be considered.

9. Update on those Departments lacking C, AW, and OP

The Director reviewed the need for some departments to offer courses to fulfil C, AW and OP courses. He will be working with these departments to make sure that they get fulfilled.

10. Core assistance for HLC:

What does the Core Committee needs to be doing to help with the HLC visit? T. Bruce indicated that there is a possibility that HLC might want to meet with the Core Committee. Todd will share all details of the committee can do to help as the meeting in February of 2019 gets closer. Feeling amongst the committee that it is imperative that all departments have the C, AW and OP courses established before this visit. It was noted that The Core was noted in the Continuous Improvement Section of the HLC report as it pertains to the whole University.

11. Advancing the Core:

The need for more linked pair classes was needed. The University is short of its goal of linked pair classes. Message to departments is encourage that current linked classes continued to be taught, as well as encouragement of new linked pairs.

Adjourned 3:07 pm.