

Integrative Core Committee Minutes
Monday, September 24, 2018 2:00-3:15 p.m.

John Carroll University Integrative Core Committee:

Voting Members

Brent Brossmann, Director (CO)
Chrystal Bruce, Natural Science (CH)
Gloria Vaquera, Issues in Social Justice (SC)
Andreas Sobisch, Engaging the Global Community (PO)
Sheila E. McGinn, Theology & Religious Studies (TRS)
Karen Gygli, Creative & Performing Arts (CO)
Tom Pace, Writing & Written Expression (EN)
Gwen Compton-Engle, Humanities (CMLC)
Andy Welki, Quantitative Analysis (EC)
(also BSOB representative)
Rich Clark, Social Sciences (SC)
Maria Marsilli, Humanities (HUM)

Tamba Nlandu, Philosophy (PL)
John McBratney, Link Courses (EN)

Ex Officio Members:

Todd Bruce, Director of Assessment
Margaret Farrar, CAS Dean
Rodney Hessinger, CAS Associate Dean
Graciela Lacueva, CAS Associate Dean
Pam Mason, CAS Associate Dean
Michelle Millet, Director, Grasselli Library
Nevin Mayer, Coordinator of Instruction, Grasselli Library
Michelle Reynard, Registrar
Maryclaire Moroney, Asst. Provost for Academic Advising
Catherine Sherman, Asst. Dean, Academic Advising
Carlo DeMarchi, Asst. Dean, Academic Advising

Voting Members Present T. Nlandu, G. Compton-Engle, Andreas Sobisch, C. Bruce, J. McBratney, A. Welki, K. Gygli, B. Brossmann, E. Hahnenberg, T. Pace, M. Marsilli, **Ex Officio Members Present:** C. DeMarchi, T. Bruce, C. Sherman, R. Hessinger, Nevin Mayer, A. Krueger, M. Moroney

Documents distributed at the meeting:

- A. Agenda
- B. Meeting Minutes from 9/10/18
- C. Funding Request from M. Beadle
- D. Tactics and goals for USPG
- E. Course description and syllabus for HS 217

1. Opening Business:

- Minutes were reviewed from prior meeting; Motion to accept minutes was made, seconded, and passed (9 approve votes) 1 abstention; 0 No's.

2. Course Reviews:

B. Brossmann gave updates on courses that were up for committee review:

LP 250

B. Brossmann updated that he has been in touch with K. O'Dell on this course and that he and A. Sobisch have been helping him with getting the designation passed. Concerns from the committee members are that K. O'Dell needs to join the appropriate learning community; that they would like specifications on what cultures are involved and that clarification needs to be made as to what disciplines are being integrated into the signature assignment. Committee voted to approve this course with the condition that A. Sobisch work with the instructor to make sure that the revisions are made.

Proposal	Vote
EGC for LP 350 with revisions	YES – 10 NO – 0 AB – 0

COMM 497

B. Brossmann reviewed Schmidt’s Capstone request is effectively a decision to remove the Organizational Communication content from the existing capstone and replacing it with research projects for IMC clients. Organizational Communication will reappear under a new number, stripped of its capstone status, making it easier for students in other concentrations to take it. Feedback from the committee was that the writing assignment might confuse students as it may be unclear to what audience they are addressing in the assignment. Committee voted to approve this with the condition that B. Brossmann work with the instructor to clarify the writing assignment.

Proposal	Vote
C for COMM 497 with revisions	YES – 11 NO – 0 AB – 0

AH 299 & BL 140

B. Brossmann reviewed the email comments that the committee sent him on the revisions for AH 299 and BL 140. There were few questions on the signature assignment. Committee voted to approve these course as long as B. Brossmann could work with the instructor to get clarification on the assignment portion of the course.

Proposal	Vote
Approve LINK courses BL 140 and AH 210	YES – 11 NO – 0 AB – 0

PJHR 350

G. Vaquera provided an update that the instructor made all recommended changes and that she is happy with the application. Committee voted to approve PJHR 350 for ISJ:

Proposal	Vote
ISJ for PJHR 350	YES – 11 NO – 0 AB –

HS 217

Committee reviewed an application for HS217 for Humanities designation. M. Marsilli voiced that this course fulfills are requirements for HUM designation. Committee voted to approve HS 217 for HUM designation:

Proposal	Vote
HUM for HS 217	YES – 11 NO – 0 AB –

3. Course Enrichment Grant Proposal

The committee reviewed a request for \$150 to fund a trip to FOX 8 news for Comm 240. Funds would be use for transportation purposes. B. Brossmann then commented that the Dean would like those who apply for funds for field trips to take photos and turn them in so that they can be posted on the website and communication purposes.

Proposal	Vote
Approve Funds for Fox 8 News for Comm 240	YES – 11 NO – 0 AB – 0

4. Tactics for Academic Excellence:

Committee’s discussion was turned toward what are the tactics that we want to accomplish and what has been accomplished. The Core Director suggested that perhaps the committee focus on 4-5 tactics this year. Clarification was then made to what a tactic was “ it an action with a specific end.” Committee then reviewed the following tactics:

1 - Move Core Director under the Provost – on hold as there is no provost and a search is underway. Committee holds reservations on this idea and then reflected on the impact it would have on the committee. They agreed to put this one “On Hold.”

2 – Staff enough Core classes to ensure on time degree completion. Feeling among the committee was that currently we have enough; there will always be a need for HUM and Linked classes. Discussion then turned to what would happen once designations expire and/or instructors don’t teach CORE designated classes. There is a need to encourage or incent people to continually teach these classes. Question came up as to how instructors would be notified that course designations expirations, and what would they would need to formally reapply. Expiration dates are kept on the spreadsheet, and during the reapplication process, instructors may include data from assessments and evaluations.

3 – Revise administration structure of the Core to eliminate subcommittees – this has been accomplished.

4 – Implement assessment of both Distribution and major Requirement Core elements. B. Brossmann and T. Bruce have spoken about starting this in distribution courses for the spring. There are now two semesters of data for AW; and the thought of the committee was that there wouldn’t be any data for the Capstone courses. Assessment for OP courses will begin in spring of 2019.

Discussion then turned to the topic of encouraging people to take on the role of department chair. It might be the feeling of some of the faculty that there needs to be some type of incentive to become department chair because of the all the work it entails when it comes to the core. B .Brossmann will speak with Margaret to help advocate people to fill these positions.

M. Marsilli wanted to make a point for the record about the overabundance of humanities classes and the clear discrepancy that some subjects have more HUM designations than others. Committee would like to see data on what subjects students are taking to fulfill this requirement. Committee would also like to see data on whether additional HUM courses are suffering from declining enrollments. Discussion was that there might be a need for more 100 level courses in subjects.

5 – What other tactics would the committee like to include:

EGC Leaders need to be compensated

Overabundance of humanities courses

EGC Learning Communities

EGC designation for study abroad opportunities: statement on what counts for study abroad and what does not. (at one point Global Education stated that they would help students with reflection papers fulfill EGC requirement. With the turnover in Global Ed,

this is no longer the case and the committee needs to find a solution to this matter.

Which Tactics are most important?

The committee then discussed which tactics are the most important for their focus this year. The following were brought up:

- The expiration of core designations and the process of renewing them
- Further integrate learning objectives for EGC learning communities and Study abroad courses/programs.
- The need to for more team taught classes for EGC
- The need to reignite the learning communities and create best practices

Adjourned 3:14 pm.