

**Integrative Core Committee Minutes**  
**Monday, January 14, 2019 2:00-3:15 p.m.**

---

**John Carroll University Integrative Core Committee:**

**Voting Members**

Brent Brossmann, Director (CO)  
Chrystal Bruce, Natural Science (CH)  
Gloria Vaquera, Issues in Social Justice (SC)  
Andreas Sobisch, Engaging the Global Community (PO)  
Sheila E. McGinn, Theology & Religious Studies (TRS)  
Karen Gygli, Creative & Performing Arts (CO)  
Tom Pace, Writing & Written Expression (EN)  
Gwen Compton-Engle, Humanities (CMLC)  
Andy Welki, Quantitative Analysis (EC)  
(also BSOB representative)  
Rich Clark, Social Sciences (SC)  
Julia Karolle-Berg, Humanities (CMLC)

Tamba Nlandu, Philosophy (PL)  
John McBratney, Link Courses (EN)

**Ex Officio Members:**

Todd Bruce, Director of Assessment  
Margaret Farrar, CAS Dean  
Rodney Hessinger, CAS Associate Dean  
Graciela Lacueva, CAS Associate Dean  
Pam Mason, CAS Associate Dean  
Michelle Millet, Director, Grasselli Library  
Nevin Mayer, Coordinator of Instruction, Grasselli Library  
Michelle Reynard, Registrar  
Maryclaire Moroney, Asst. Provost for Academic Advising  
Catherine Sherman, Asst. Dean, Academic Advising  
Carlo DeMarchi, Asst. Dean, Academic Advising

---

**Voting Members Present** T. Nlandu, G. Compton-Engle, J. McBratney, B. Brossmann, S. McGinn T. Pace, A. Welki, R. Clark, G. Vaquera, C. Bruce, A. Sobisch **Ex Officio Members Present:** C. DeMarchi, T. Bruce, C. Sherman, R. Hessinger, M. Reynard, N. Meyer

---

**Documents distributed at the meeting:**

- A. Agenda
- B. Meeting Minutes from 12/03/2018
- C. Double Major Proposal
- D. Linked Course Proposal

**1. Opening Business:**

- Minutes were reviewed from prior meeting. Motion to accept minutes was made, seconded, and passed (11 approve votes; 0 abstention; 0 No's.).

**2. Course Votes**

A. The Committee voted on the following courses:

FR 320 – seeking C designation. Reviewing the application, the committee had questions on whether the instructor would be applying for AW and OP as well. There was also the question on whether the instructor should give this a special topics course number. B. Brossmann will follow up with the instructor and the committee would vote on this application at the next committee meeting.

PO 401 – seeking C designation. After reviewing the application it was put to a vote:

Proposal	Vote
Approve the capstone designation for PS 401	<b>YES – 9</b> <b>NO – 0</b> <b>AB – 1</b>

**3. Vote on funds for Rosenthal and & Wilson Reitz:**

The committee then reviewed an application for course enrichment grant from M. Wilson Reitz and D. Rosenthal to hire actors to enact microloan determinations for TRS 366 and EN 276. Committee reviewed documentation submitted and voted:

Proposal	Vote
Approve \$400 to hire actors to come to campus to create microloan enactments in which students make determinations as to who will get loans for TRS 366 and EN 276.	<b>YES – 10</b> <b>NO – 0</b> <b>AB – 0</b>

**4. Linked Pair Policy Proposal**

B. Brossmann and C. Sherman met and came up with a more detailed policy. The Committee reviewed the Linked Pair Policy handout. The following clarifications were made:

- Students who withdraw from one of the linked course: written permission is needed from **both** instructors.
- Students who finish both courses with C- or lower: may take another linked pair; they may petition to repeat the pair.
- Students who withdraw or fail one course and pass the other with a C or better: if they retake the same link, both final grades will count

**5. Double Major Policy Proposal:** The committee then reviewed the double major policy, specifically, the policy when it comes to whether a student who is double majoring would need to complete C, AW, and OP for each major. The Committee decided that this was clarification of existing policy as opposed to new policy. The desire to make sure that the C, AW, and OP were met in each major was based on three ideas. First, the integrity of the major is an issue. If there is unique meaning to be found in capstone, writing for a major, and speaking for a major, then those requirements should be prioritized. Second, not requiring all three in each major removes important assessment information from the major. If a student can major in A & B, but only meet these requirements in A, department B loses valuable information about its program and its assessment. Finally, the current problems can be resolved by better information and changes within the way the Registrar tracks these credits. Currently, they are tracked as university requirements, which means we have no simple way to determine if multiple capstones are fulfilled. By moving the requirements into the department, both the communication and the tracking become simple

Discussion ensued as to whether this would discourage students from double majoring, and the feeling was that it might, but not significantly. The belief was that most students who desire a double major would be willing to take the courses necessary to complete it if that was clear from the beginning, and that students were more likely to trade an elective for a final course in the major than to drop the major. The possibility of building a single capstone experience for commonly combined majors was recognized as a legitimate option.

Committee discussed the need to identify a specific time frame that this would be implemented, feeling was that it should start with next year’s incoming freshman so that this policy would be in the new bulletin, and that this policy should be sent to the chairs. The registrar’s office will move to this tracking in the Fall of 2019.

**6. HLC:**

T. Bruce reviewed the presentation for the HLC visit in February. He noted that the report was filed on Friday, January 4, 2019. He mentioned that the HLC may want visit with this committee, however he is unsure. He will keep the committee posted and will email the committee the presentation.

**7. Closing business:** B. Brossmann stated that the EGC committee met and that a new proposal will be coming before the next meeting date so that it can be reviewed during the next meeting. He also noted that he will send out bulletin updates and is hoping that members of the committee will provide him their feedback.

Adjourned 3:20 pm.

