University Committee on Administrative Policies (UCAdP)
Minutes for Thursday, December 12, 2019 (8:30 am – 10:00 am)
LSC Conference Room (LC 37)

Members Present: Todd Bruce, Eric Butler, John Clifford, Garry Homany, Maria O'Connor, Jennifer Rick, Kris Willis, Amy Zucca, Yuh-Cherng Chai,

The meeting was called to order at 8:35 am.

I. Welcome and Agenda

II. Approval of Minutes from November 14

The minutes were approved as circulated.

III. Second Review of Sensitive Data and Security Policies

T. Bruce will ask J. Burke to assist with the response to comments. The policy was approved by unanimous vote.

IV. Second Review of Recovery and Distribution of Indirect or F&A Costs Policies

With one minor correction, the policy was approved by unanimous vote.

IV. Review of Speakers and Events Policy (continued)

The Committee felt that it might be prudent to add JCU PD and Risk Management to the Appeals Committee (in a non-voting capacity). The Committee also had some questions about the relationship of this policy (and its processes) to the outside space rental process. C. Treml will add some language and follow up with Facilities. The policy will be revisited at the first spring semester meeting. The Academic division will also need to develop a process for events requiring Dean approval.

S. Herbert requested that this policy get a lot of exposure during its comment period. T. Bruce will contact the various governance bodies to request some time to discuss the policy once the Committee has finished its work.

V. Announcements

A Key Policy and a Study Abroad Travel Policy are both nearly ready for the committee's review.

The meeting adjourned at 9:45 am.

DRAFT