

University Strategic Planning Group

M. Johnson, S. Herbert, J. Krukones, M. Bishop (20), T. Bruce, J. Burke, L. E. Carreon, B. D'Ambrosia, R. Day, C. Dietz, J. Dillon, R. Drenovsky, D. Hareza, R. Hessinger, D. Kilbride, P. Kvidera, S. Levenson, K. Malone, M. Martin, M. McCarthy, A. Miciak, M. Millet, M. Morgan, M. Moroney, M. O'Connor, E. Peck, J. Rick, D. Riley, B. Saxton, W. Simmons, J. Sully, D. Vitaoe

University Strategic Planning Group
Thursday, September 5, 2019
LSC Conference Room

Minutes

In attendance: S. Herbert, T. Bruce, J. Burke, L. E. Carreon, B. D'Ambrosia, R. Day, C. Dietz, J. Dillon, R. Drenovsky, D. Hareza, R. Hessinger, J. Krukones, P. Kvidera, S. Levenson, K. Malone, M. Martin, M. McCarthy, A. Miciak, M. Morgan, M. Moroney, E. Peck, J. Rick, D. Riley, B. Saxton, J. Sully, V. Webinger (20).

T. Bruce welcomed the group, and committee members introduced themselves. The minutes of the April 25, 2019, meeting were unanimously approved.

T. Bruce noted that last year's strategic planning work established the tactics to be implemented this year. As a reminder of where the work left off, he presented the tables categorizing the goals, objectives and tactics, which the USPG had grouped as either 'Most Critical,' 'Must Do,' 'Nice to Do,' or 'Low Priority.' Additional columns documented who will do the work, the specific responsible person, estimated costs, whether the work requires a reallocation or new funds, the timeline, and how we will know the tactic is successful. The USPG now needs to wrap up the plan by determining what work has been completed and what works remains, preparing a preliminary evaluation, and then, in the spring, monitoring the work accomplished since fall. T. Bruce proposed that, for the most part, this work could be accomplished utilizing Google sheets, and then meeting two or three times at the end of the spring semester. USPG members endorsed this approach.

J. Rick asked whom to contact if it proved necessary to course correct work on a tactic already developed. T. Bruce replied that the owner of the work could do this, unless it is a high-priority tactic, in which case it should then be discussed via email by USPG members.

Anticipating the next HLC visit, E. Peck suggested that it would be helpful to document what we have learned as a reflection of JCU's new culture of assessment. R. Hessinger suggested a survey of USPG members to capture feedback on the planning process.

S. Herbert then spoke about the development of the new strategic plan. The President's Office will send an email outlining the process and calling for nominations to build the teams. The USPG will be involved in the process at the appropriate time, but will go on hiatus for the rest of this semester and the first part of the spring semester, allowing members the time to participate on the teams for the new plan. S. Herbert also noted that it is important to discuss the size and organization of the USPG going forward.

S. Herbert noted that, as we complete the current plan, we will transpose lessons learned into the articulation of the new plan, which needs to be finished in May to be presented to the Board. He then asked for any questions or comments.

M. McCarthy suggested that, as implementation of the new plan is articulated, the University community also should be informed about the USPG going on hiatus.

R. Drenovsky asked about the estimated time commitment for the teams, which was a concern expressed by colleagues. S. Herbert replied that, in certain cases, time already scheduled for UCSLE and USPG would be used for bi-weekly team meetings. (UCLSE will also be on hiatus.) The team focused on Mission and Vision will meet more frequently, as its work needs to be completed sooner in order to drive the work of the other four pillars.

T. Bruce requested that, as we approach the closing of the current strategic plan, anyone who senses a need for significant change ought to contact S. Herbert and T. Bruce. They will discuss the issue and, if needed, convene the group.

Respectfully submitted,
Barbara Lovequist