

JOHN CARROLL UNIVERSITY
UNIVERSITY COMMITTEE ON EDUCATIONAL POLICIES

Angela Krueger, Steve Herbert, Todd Bruce, Ed Mish, Rebecca Drenovsky, Chris Sheil, Rick Grenci, Jim Krukones, Kathleen Manning, Michelle Millet, Maryclaire Moroney, Lisa Brown Cornelius, Zeki Saritoprak, Walter Simmons, Charles Stehlik, and Olivia Shackleton

March 18, 2020
9:00am, Zoom Meeting

NOTES

Present: A. Krueger, M. Millet, M. Moroney, Z. Saritoprak, C. Sheil, T. Bruce, O. Shackleton, C. Stehlik, R. Drenovsky, R. Grenci, E. Mish

A. Krueger welcomed the committee to the Zoom meeting and provided helpful technology tips. She shared that there are currently still three policies posted for public comment. So far, most feedback has been regarding punctuation and grammar. She will send out a reminder via email rather than utilize Inside JCU, as is typical. The Committee took up the current CLEP Acceptance policy to make a small adjustment. The policy currently refers people to contact the Office of Admission with any questions while the list of approved CLEP tests and scores lives in the Office of the Registrar. To mitigate unnecessary back and forth between offices, A. Krueger asked the committee for permission to update the language to refer students with questions to the Office of the Registrar. The Committee agreed that the information in the bulletin should be accurate. A. Krueger will make the change, effective the current 2019 bulletin.

The meeting minutes from February 5, 2020 were approved.

Discussion then transitioned to the transient student process. The committee had previously asked to see more data on transient students, such as how many register each semester and what types of courses they register for. This data was shared with the group. C. Sheil wondered how many of those transient students register for courses that have prerequisites and was curious as to how well they performed in courses overall. He expressed concern about allowing transient students to step into courses over prerequisites simply by checking a box on a form, while we do not allow our own students this convenience. C. Sheil then suggested that transient students utilize either the petition process or submit official transcripts to have their previous coursework reviewed to determine if course prerequisites have been met. Ultimately, he does not want to make the process harder but does want to ensure that students have the tools necessary to succeed in the classroom. A. Krueger responded that transient students do not have access to the petition system but instead suggested providing the Office of Enrollment with a list of courses that would require chair permission before registration. M. Moroney stated that perhaps the release of the summer schedule could kick-off the review of courses to determine which would need approval. C. Sheil asked if there was a deadline for transient students to register for courses. A. Krueger replied that there was not; most transient students register during Add/Drop week, which would make reviewing transcripts difficult. She felt it would be best to work with chairs to develop a list of courses that would require department approval before transient students could register. She noted that if individual departments would still like to request transcripts for review, this could be arranged with the Office of Enrollment. R. Drenovsky felt this option seemed like a good “middle ground” that would still allow the university to generate revenue, but with less bureaucracy and red tape. Z. Saritoprak agreed. C. Sheil wondered why we require transcripts for our students and transfer students, but not for

transient students. R. Drenovsky stated that in most instances, we ask for transcripts to determine how prior coursework fits in with JCU's curriculum. Since transient students are only visiting, the onus would be on their home institution to do the same. R. Grenici wondered if there had been any recent discussions about CCP students. He shared an anecdote about a CCP student and A. Krueger replied that a larger conversation regarding CCP was needed and was outside of the current conversation. After no further discussion, the committee decided to endorse the "middle ground" suggestion.

The major declaration policy was reviewed next, as conversation surrounding it at the prior UCEP meeting was cut short. A. Krueger addressed previously expressed concerns. R. Drenovsky believed that there are ways to get around any challenges on both the front and back end that would still make for robust policy, but also allow for flexibility as necessary. M. Moroney observed that any language referencing the Office of Academic Advising may need to be changed, as once the restructuring occurs, it will cease to exist. She also felt that the overall framework of the policy seemed robust and that it will be a great way to unify procedures across the institution. The policy was then approved and will be sent to Faculty Council.

The final policy for discussion was the Graduate Academic Standing, Probation, and Dismissal policy. The proposed policy draft combined previous separate policies into one and created policies and procedures where they had not existed before. R. Drenovsky shared that benchmarking and environmental scans were done against other institutions with robust policy and that this new policy will also serve to bring graduate studies into alignment with the undergraduate policy. E. Mish commented on the necessity of this work and also noticed that the policy speaks of the Associate Dean. He thought that this language may need updating once the graduate studies restructuring occurs. M. Moroney was astonished that none of this had previously been in place and supported the need to close any existing gaps as soon as possible. R. Grenici wondered if the policy had been shared with Walter Simmons and Kris Tibbs. R. Drenovsky believed that it had, but she would confirm. T. Bruce asked for clarification about the 0 credit course for the Master's thesis/essay. He felt this was a great idea from a data governance perspective and would provide an effective way to track student progress towards degree completion. A. Krueger stated that she will contact Walter Simmons and Kris Tibbs and will then send the policy to both the graduate studies committee and Faculty Council for review at the same time, as there is a summer deadline for implementation.

The meeting concluded at 9:48 am.

Notes recorded by S. Payne