



JOHN CARROLL UNIVERSITY
RESIDENCE LIFE



HOUSING SELECTION

RISING SOPHOMORES | 2021

THE PROCESS

HOUSING APPLICATION

The Housing Application for the 2021-2022 academic year opens at 3:00 pm on Monday, March 22th, 2021 in your Housing Portal.

The application closes at 11:59 pm on Tuesday, April 6th, 2021. Applications must be submitted online by this deadline in order to participate in Room Selection.

The Housing Application includes the Housing Agreement, personal preference questions, emergency, and medical questions. The Housing Agreement is binding for the 2021-2022 academic year.

ROOMMATE SELECTION

Once you have completed the Housing Application, the Roommate Selection feature will become available to you in your Housing Portal and will remain available through the entire duration of the Housing Selection Process.

Using the Roommate Selection feature, you can search for your preferred roommate or roommates and send roommate requests. You will only be able to find your roommate(s) after they have also completed the Housing Application. All roommate requests must be mutually approved to be valid.

In order to select into a double, suite, or any other room type with a capacity greater than one (1), you must be paired in a fully mutually approved roommate group of the exact size of the housing type you are pursuing. At your selection time, you will only be able to see available rooms that your group can fill to occupancy and does not exceed the maximum occupancy.

In the event you are presented with no available rooms at your selection time, you may need to dissolve your roommate group or add another member to see the remaining available rooms. Please make sure you plan ahead for this with the other members of your roommate group.



THE PROCESS CONTINUED...

ROOM AVAILABILITY VIEWING

At noon on Thursday, April 8th, you will be able to log in to your Housing Portal and view a listing of rooms that may be available to you at your selection time.

Rooms that will actually be available to you at your selection time will depend on the size of your roommate group and the rooms that others with earlier selection times may have selected.

Make sure to use the room availability listings to plan ahead for your actual room selection time. It is highly recommended that you have at least 3 backup room selection plans established in the event your first choices are no longer available at your selection time.

SELECTION TIME ASSIGNMENTS

On April 8th, Room Selection times will be announced at noon. Room Selection times are the individually assigned times at which a student becomes eligible to log in and make their room selection.

Selection times are randomly assigned in order to give all participants an impartial chance at being able to select the room of their choice.

If you are part of a fully mutually approved roommate group, the member of the group with the earliest selection time may log in and make the room selection for the whole group. Although all members will receive individual selection times, only one person needs to complete a selection for the group.

ROOM SELECTION

When your Room Selection time arrives, you will be able to login to your Housing Portal and select from the remaining available rooms.

You will only be presented with rooms to choose from that have not already been selected and that you and/or your roommate group can fill to occupancy without exceeding the maximum occupancy of the space.





THE PROCESS CONTINUED...

In the event you are presented with no available rooms at your selection time, you may need to dissolve your roommate group or add a roommate to see remaining available rooms. Please make sure you plan ahead for this with the other members of your roommate group.

If, even after rearranging your roommate group or if you are unable to add a roommate, you are still presented with no available rooms, the Office of Residence Life will work with you to find an appropriate placement.

If you miss your assigned selection time, you may still log in any time between your assigned time and the close of the Room Selection process on Wednesday, April 14th to make your selection.

The Housing Agreement is binding. If space is available, even if it is not your first choice option, you will be held to the entirety of the Housing Agreement.

Please note, housing preferences are not guaranteed. If at the end of the Room Selection process you have not selected into a space, the Office of Residence Life will work with you to find an appropriate placement based on the remaining space available. You may choose to be placed on a waiting list in the event vacancies occur at a later date, but you will not be released from the Housing Agreement.

Once you submit your Room Selection it is final. Changes to your selection cannot be made.

PLAN AHEAD

Make sure to use the room availability listings to plan ahead for your actual room selection time. It is highly recommended that you have at least 3 backup room selection plans established in the event your first choices are no longer available at your selection time.

In order to select into a double, suite, or any other room type with a capacity greater than one (1), you must be paired in a fully mutually approved roommate group of the exact size of the housing type you are pursuing. At your selection time, you will only be able to see available rooms that your group can fill to occupancy and does not exceed the maximum occupancy.

LIVING OPTIONS

For the 2021-2022 academic year, Sophomores may* be offered housing in the following locations and of the following types:

BERNET HALL

- Double
- Double in Quad Suite
- Double in Six-Person Suite

MILLOR HALL

- Double
- Buyout*

MURPHY HALL

- Double**

TOURS

To view the housing options for Sophomores, please join us for a tour. Tours will visit rooms in Millor and Bernet. All tours will begin in the Office of Residence Life. Tour dates are:

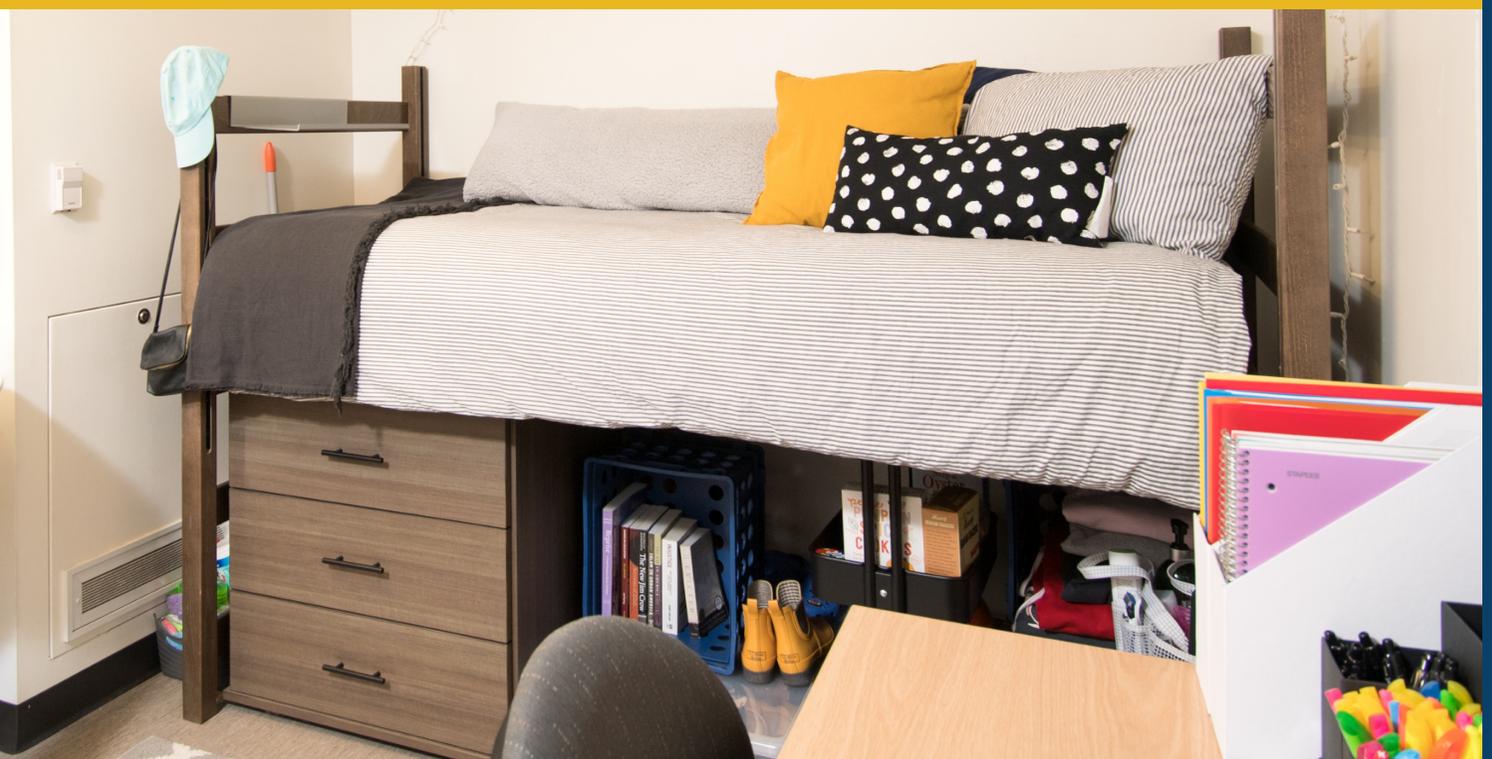
- April 7
- April 8
- April 9

Times for tours will be communicated to students via email.

Out of respect for current residents, the Office of Residence Life will not arrange viewings outside of the scheduled tour times, including after housing selections have been made.

* Buyouts are not a guaranteed option and may only be offered based on capacity. A buyout room is a double room with only one resident. Buyout rooms will continue to contain two sets of furniture.

** Double rooms in Murphy are dependent on availability. There is a limited number of double rooms available, so it is HIGHLY recommended students have a backup plan.





ROOM & BOARD RATES

ROOM

- Bernet Double in Suite \$3,917/Semester
- Millor Double \$3,705/Semester
- Millor Buyout \$4,180/Semester
- Murphy Double \$3,737/Semester

BOARD

- Residential Dining Plan \$2,881/Semester

TIMELINE

MARCH 22

- Rising SO Housing Application opens at 3:00 pm

APRIL 6

- Rising SO Housing Application closes at 11:59 pm

APRIL 8

- Viewing of Available Rooms and Selections Times are announced at noon

APRIL 13

- Day 1 of Housing Selection

APRIL 14

- Day 2 of Housing Selection



BREAKS & HALL CLOSINGS

The Housing Agreement and rates listed above only cover the duration of the Fall 2021 and Spring 2022 academic terms.

The residence halls remain open during the Fall, Thanksgiving, Spring, and Easter break periods. Registration to stay in the residence halls during these times is required, but there is no additional cost.

The residence halls close for the Winter break period. Limited housing may be available at an additional cost. Although the residence halls do close, you are not required to move your items out of your room over this break, as long as you plan to return to this space for the Spring term. You are, however, required to take all the items you will need over the break with you, as there will be no access granted to the halls during this time.

RESIDENCY REQUIREMENTS

John Carroll University has a two (2) year residency requirement. All students whose parents' or legal guardians' residence is further than 35 miles away from the university are required to live on campus for their first two (2) years.

Additionally, any student who opts into living on campus for their first year, even if their parents' or legal guardians' residence is within the 35 mile radius, has also committed to the two year residency requirement. Students under this requirement may be released from the two (2) year agreement if the proper Rising Sophomore Change to Commuter Status Process is completed and approved by the deadline prior to participation in the Rising Sophomore Housing Selection Process.

CHANGE TO COMMUTER STATUS

The Change to Commuter Status Process is the process through which students tied to the two-year residency requirement may apply to be released from this requirement.

Students wishing to pursue a release from the two-year residency requirement and a change to commuter status must complete all steps of the process by the deadline of April 7, 2021 at 5:00 pm. No late documentation will be accepted.

The Change to Commuter Status Process has two main components:

- Change to Commuter Status Form
- Commuter Confirmation Form

Once both documentation requirements have been completed, submissions will be evaluated for a decision on whether or not a release will be granted.

As this process is to pursue a release from a contractual agreement that was previously accepted, a release is not guaranteed.

The Change to Commuter Status Process is only applicable to students wishing to commute from the permanent and primary residence of a parent or legal guardian. Students are not eligible for release to reside in off-campus housing that is not the registered permanent and primary residence of their parent(s)/ or legal guardian(s), such as acquiring an off-campus apartment with other students. The parents' or legal guardians' residency must also be within a 35 mile radius from John Carroll University to be eligible to commute.

The Commuter Confirmation Form requires a notary signature. Forms lacking a valid notary signature are incomplete and will not be taken into consideration for the Change to Commuter Status Process.

Additionally, if a student is found in violation of the parent or legal guardian residency requirement after their Change to Commuter Status has been approved, University Probation will be imposed and the full amount of applicable housing charges for the year will be charged to the student's account.



STUDY ABROAD

SPRING 2022

If you are going to be abroad for the Spring 2022 Semester and plan to live on campus for the Fall 2021 Semester, complete the Housing Selection Process, as outlined.

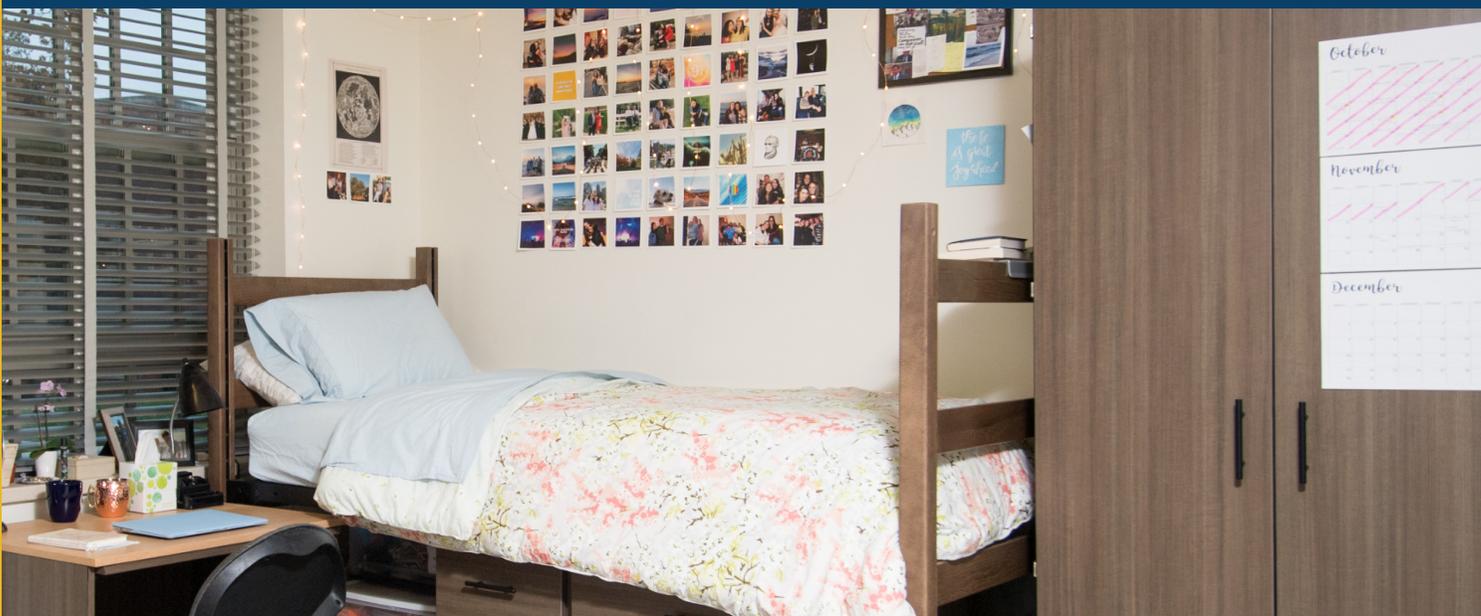
Once the Office of Residence Life receives confirmation of your study abroad approval from the Study Abroad Office, you will be released from the Housing Agreement for the Spring 2022 Semester, at no charge.

TRANSFERRING

Unless you are certain you will not be returning to John Carroll for the Fall 2021/Spring 2022 academic year, you should plan to participate in the Housing Selection Process, as outlined. This way, you will be able to secure your housing assignment in the event that your plans change and you do end up returning to John Carroll.

If you have questions about transferring, please talk with your Advisor, your Class Dean, or a Student Service Counselor in the Office of Student Enrollment and Financial Services.

In the event that you do complete the Housing Selection Process but do ultimately end up transferring, you will be released from the Housing Agreement, without penalty, once the Office of Residence Life receives notification from the Office of the Registrar that your transfer has been completed.



FINDING ROOMMATES

If you're searching for a roommate, please keep an eye on your email for more information regarding roommate matching sessions hosted by the Office of Residence Life staff. The Office of Residence Life will host both in-person and virtual roommate matching sessions for folks currently on campus and those currently remote. You may also reach out to your Head of Hall and/or RA for assistance.

If you are unable to find a roommate before the Housing Selection Process ends and are unable to select into a room, the Office of Residence Life will work with you to make a roommate placement for you based on availability and personal preference compatibility. This process may include a Post-Selection Roommate Placement Event.

Make sure to follow the Office of Residence Life social media accounts for announcements about any additional roommate mixers or matching events.

ROOM CHANGES

Once you submit your Room Selection it is final. Changes to your selection cannot be made.

No changes in housing assignments will be made until two weeks into the Fall 2021 Semester. You can access the full room change policy on the Office of Residence Life website.

MEAL PLANS

All residential students are required to be enrolled in a meal plan.. The Residential Meal Plan offers unlimited access to the Schott Dining Hall, 10 meal exchanges per week that may be used in other dining locations on campus, and \$100 Dining Dollars. As part of the application process, you will need to select the Residential Meal Plan. Your application will remain incomplete and you will be unable to submit the application until you make the meal plan selection.



CLASS STATUS

Your Class Status, which is used to determine which Housing Selection Process you are eligible to participate in, is based on your cohort class. Your cohort class is determined by your high school graduation date, not the number of credit hours you have earned or your GPA.

If you think your Class Status is incorrect, please contact the Office of Residence Life.

HOUSING ACCOMMODATIONS

If you require a housing accommodation due to a medical, psychological, etc. need, please contact the Student Accessibility Services (SAS) department about making these arrangements.

Accommodations related to housing must first be approved by the Student Accessibility Services (SAS) department.

If you would like to request an accommodation due to religious or other personal reasons, please contact the Office of Residence Life directly.

Housing Accommodation requests need to be submitted and approved prior to Room Selection. Late accommodation requests will be accepted, but late accommodation placements are dependent on remaining availability after Room Selection has taken place.

GENDER-INCLUSIVE HOUSING

The John Carroll University Office of Residence Life strives to provide an inclusive living-learning community welcoming to all students regardless of race, ethnicity, culture, gender, gender identity, ability, privilege, sexual orientation, political ideology, religious affiliation, or citizenship. In order to ensure students feel welcome and comfortable in their living spaces, we will provide gender-inclusive housing arrangements if requested. Housing arrangements are made on a case-by-case basis, in order to provide the best possible accommodations for each student's specific needs and preferences. Throughout this process, all disclosed information regarding an individual's, sexual orientation, gender identity and gender expression will be kept strictly confidential. To request gender inclusive housing arrangements or to learn more please contact the Senior Director of Residence Life, Lisa Brown Cornelius (lbrown@jcu.edu) or Associate Director of Housing Operations, Brendan Dolan (bdolan@jcu.edu).





FRATERNITY & SORORITY HOUSING

Rising Sophomores who are members of the Fraternity and Sorority Life (FSL) community may wish to reside on their respective Fraternity or Sorority floor, if their organization has one.

Eligible students who wish to live in the FSL community in Sutowski Hall should have already made arrangements with their organization's Housing Chair.

If you have already made the appropriate arrangements with your Housing Chair and completed the FSL Housing Application, you will not need to take part in the Rising Sophomore Housing Selection Process.

BYSTANDER INTERVENTION TRAINING

All Rising Sophomores are required to complete Bystander Intervention Training with the Office of Health Promotion and Wellness in order to be eligible to fully participate in the Housing Selection Process.

Failure to complete Bystander Intervention Training, however, does not release a student from the Two-Year Residency Requirement. Students who did not complete Bystander Intervention Training are still required to engage in the Housing Selection, but will be assigned to the last Room Selection time.

CANCELLATION POLICY

Much like signing a lease, the Housing Agreement is binding for the full Fall 2021 - Spring 2022 academic year. You can access the full cancellation policy on the Office of Residence Life website, as well as read it on the first page of the Housing Application before accepting and signing the Housing Agreement.



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RESIDENCELIFE

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