

Walsh is currently seeking **Finance Interns for our Chicago, IL Regional office.**

As a fourth-generation, family-owned business, Walsh recruits individuals who are seeking a small company feel with a large company backing. Walsh is a successful fast-growing company at the forefront of technology and is committed to being the employer of choice to our employees and the builder of choice to our customers.

Responsibilities:

Interns will learn about multiple career paths in our company, and will be trained to become a full-time employee after college graduation. Some duties and responsibilities include:

- Assist in collecting and reviewing project subcontractor/supplier lien waivers.
- Assist in collecting and reviewing subcontractor/supplier monthly project invoices
- Understands the Walsh monthly invoicing process. Ensures timely submittal of project invoices and reviews the invoices for accuracy.
- Provides monthly assistance to Project Management staff in the preparation of monthly billings to project owners
- Assists in collecting and reviewing monthly owner billings to the Accounting Manager for processing
- Communicates with the project staffs on tracking when the projects are paid
- Handles all client and subcontractor communications in a professional and expedient manner
- Conducts monthly financial review of project along with Project Management team

Qualifications:

- Seeking a bachelor's degree in finance, accounting or business-related field
- The ability to work a 12-week work schedule is preferred
- Previous work experience is a plus
- Ability to prioritize work and meet project deadlines
- Specific roles may require relocation

Intern Benefits Include:

- Medical Insurance (after 30 days of employment)
- Paid US Holidays
- Company 401(k) Matching Contributions (after 60 days of employment)
- Employee Assistance Program (EAP)

If hired by The Walsh Group, you must be in compliance with your employment location's COVID-19 related requirements, if any.

The Walsh Group, Ltd. Is committed to providing equal opportunity to qualified applicants with disabilities to compete for jobs. To request a reasonable accommodation in completing this application, please contact the Human Resources Department at 312-563-5905 or hr@walshgroup.com.

Equal Opportunity Employer, Disability/ Veteran