

text in green is pre-loaded into the online form

Faculty Self-Evaluation Form

September 1, year- August 31, year

Name

Rank

Department

Years at JCU:

Years in Rank:

Tenure Date:

In each of the narratives below, you are encouraged to reflect on, or describe, any aspects of your teaching, research, service, or goals that you feel are related to the [University's mission](#). (Note: clicking the link will open the mission in this window. Use your browser's back button to return to the survey.)

Please upload a current CV

Did you have a Teaching Load Reduction for Fall? Research / Other

Did you have a Teaching Load Reduction for Fall? Research / Other

TEACHING

PRE-FILLED INFORMATION

Fall Courses

course (credit hrs): number of students [attributes (service learning, core, interdisciplinary)]

Teaching Load Analysis (SCH/FTE) ([Department SCH/FTE])

Spring Courses

course (credit hrs): number of students [attributes (service learning, core, interdisciplinary)]

Teaching Load Analysis (SCH/FTE) ([Department SCH/FTE])

Summer Courses

course (credit hrs): number of students [attributes (service learning, core, interdisciplinary)]

Teaching Load Analysis (SCH/FTE) ([Department SCH/FTE])

Number of Advisees

Yours

Dept. Avg.

Division Avg.

College Avg.

Univ. Avg.

Major:
Minor:
FR/SO:
Graduate:
NSO:
Other:

Note: "Other" includes department chair, concentrations, pre-professional, and special programs (Honors, Arrupe, Leadership, Social Justice, Social Innovation Fellows, Borromeo, and S-STEM)

List of Teaching Related Activity

The list below represents types of teaching-related activities faculty at JCU may have engaged in during the course of this past year. Please click/check each item that applies to you. There is no expectation that anyone will have done everything on this list!

Developed a new course	Published pedagogical scholarship;
Made major changes to an existing course	Presented pedagogical scholarship;
Taught one or more independent study	Led a workshop;
Directed a graduate thesis;	Participated in professional development related to teaching;
Directed an undergraduate thesis;	Mentored graduate student research;
Led a study abroad trip;	Mentored undergraduate student research;
Hosted an outside speaker for a class or program;	Supervised a practicum, field placement, or internship

Please use the next text box to provide additional information about the items you selected above (Which courses? How many theses? What workshops? etc.) and to list any additional teaching-related activities in which you engaged. *Note:* Advising is considered part of teaching, so if there is relevant information about advising not captured in the numbers above please also include that here.

Unlimited text box

Reflecting on Last Year's Goal

Last year, you set the following goals:

Please evaluate your progress toward any teaching goals that you described in last year's form

250 word text box

Reflective Narrative on Teaching

Considering your own analysis of student performance, student course evaluations, and any other sources of input, reflect on the successes and challenges you experienced in your teaching this year. reflect on your teaching. Your reflection may also address your advising work.

500 word text box

Setting Teaching Goals

What are your short-term and long-term goals for your teaching? What resources do you need to accomplish these goals?

250 word box

RESEARCH

Items listed [Carroll Connected for 2022 and 2023](#):

What was your last published work? If it is included in the list above, please indicate which one (e.g., the *Nature* article). If it is not, please include a full citation.

List of Research and Scholarly Activity

The fields below are for information not already provided above relevant to the year under review. In general, you should provide a full citation and indicate if the work is still in the review process.

Books:

Articles:

Book Chapters:

Proceedings:

Critical Commentaries:

Reviews:

Grant Proposals Submitted (list collaborators, agency, title, date, amount, and indicate if funded or still in review):

Presentations (co-authors, title, conference, location, year, and type [poster, roundtable, keynote, panel, etc.]):

Other Scholarly Works and Activities:

Reflecting on Research Goals

[Last year, you set the following goals](#):

Please evaluate your progress toward any research goals that you described in last year's form

250 word text box

Reflective Narrative on Research

Describe your research agenda in a manner that will enable others to understand better your scholarship and its significance.

500 word text box

Are you requesting a research course load reduction for the next academic year? Yes / No

Setting Research Goals

What are your short-term and long-term goals for your research? What resources do you need to accomplish these goals?

250 word text box

SERVICE

We have a record of the following University and Faculty Committee service for you:

Please list any service activities not listed above. Please briefly describe the nature of your contribution to each activity. You may want to consider departmental tasks and committees; participation in enrollment, development, or alumni activities; search committees; advising student organizations; work with professional organizations; and community service.

Reflecting on Service Goals

Last year, you set the following goals:

Please evaluate your progress toward any service goals that you described in last year's form

250 word text box

Narrative on Service

If you wish to explain more about your service commitments and the roles you play in your department, at the institution, and in the community, please do so here.

500 word text box

Setting Service Goals

What are your short-term and long-term goals for service? What resources do you need to accomplish these goals?

250 word text box

Faculty Signature and Submission

Please review the policies below:

John Carroll University's Policy on Conflicts of Interest Related to Sponsored Projects

http://webmedia.jcu.edu/research/files/2018/06/FCOI-Policy_FINAL.pdf

John Carroll University's Institutional Review Board Policy

<https://jcu.edu/research/irb/irb-policies>.

Faculty Policy on Professional Activities During the Academic Year

http://faculty.jcu.edu/handbook/files/2023/05/Faculty_Handbook_Spring_2023_5-17-23_reprintin_gb.pdf#page=53

Note: the policy begins at the bottom of the page

- I have read and comply with the Policy on Conflicts of Interest Related to Sponsored Projects
- I have read and comply with the Institutional Review Board Policy
- I have read the Faculty Policy on Professional Activities During the Academic Year**

SIGNATURE BLOCK

REVIEWER

Faculty Annual Evaluation Form

Reviewer Comments for Name

	Exceeded Expectations	Met Expectations	Did Not Meet Expectations
Teaching			
Research			
Service			

Reviewer's Comments

SIGNATURE BLOCK

FINAL COMMENT

Faculty Member's Response to Associate Dean's or Chair's Comments

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