This rubric applies to requests for both Grauels and Summer Research Fellowships. Only complete applications from eligible faculty will be reviewed

	Exceeded Standard: Applicant clearly explained their work; committee has no unanswered questions; application is thorough; people outside of the field can understand (3 Points)	*Meets Standard:* All pieces of the application are complete; most questions are answered by the application; some technical jargon is not explained (2 Points)	*Below standard:* Application is not always clear; confusing to the committee; issues with proposal feasability (1 Point)	Does not meet this standard; incomplete; missing essential information (0 Points)	Yes 1 point	No 0 points
Completeness and care in preparation of application						
Is the application thought-out and detailed? Research is clearly explained; application proposal is understandable. (0-3 points)						
Is the application largely free of grammar and syntax errors? (0-1 points)						
Is a credible bibliography present? (0-1 points)						
Prior Research						
Applicant has a successful history of research documented in publications, presentations, chapters, and/or books --OR-- applicant has extenuating history that postponed research (significant service, FMLA, etc.) (0-3 points)						
Contribution of the Project						
Does the work meaningfully add to the field? (0-1 points)						
Expected outcome is specified: presentation, publication, etc. (0-1 points)						
Project Statement of Plan/Methodology						
Timeline clearly defined and appears reasonable/feasible (0-3 points)						
Elaborates the methods to address the project (0-1 points)						
External Letter of Support						
Supports the claim of contribution to the field (0-3 points)						
Supports that applicant is capable of completing the project (0-3 points)						

In case of a tie for a Grauel, preference should go to applicants who have not received a Grauel during the past six academic years.

In case of a tie for a Summer Research Fellowship, preference should go to applicants who have not received funding this academic year.