

MIDTERM TENURE REVIEW Timetable

<i>Step</i>	<i>Signatures and Dates</i>	
1. Candidate submits Midterm Tenure Review Dossier to Department Tenure Committee	Candidate	Date
Deadline: March 1 (September 30 in fall)	Tenure Committee Chair	Date
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2. Department Tenure Committee has formal meeting with Candidate	Candidate	Date
Deadline: As soon as possible after the review of the dossier by the Department Tenure Committee	Tenure Committee Chair	Date
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3. Department Tenure Committee completes its report and recommendation and forwards them, along with dossier and material from earlier tenure reviews, to appropriate Dean		
Deadline: April 1 (November 1 in fall)	Tenure Committee Chair	Date
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4. Academic Deans completes their own report and recommendation; appropriate Dean forwards them, along with other relevant materials, to the Vice President of Academic Affairs		
Deadline: May 1 (December 1 in fall)	Dean	Date
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5. Vice President for Academic Affairs makes decision regarding Midterm Tenure Review and informs the Candidate, Department, Department Tenure Committee, and appropriate Dean of that decision		
Deadline: By the end of the academic year (by end of fall semester in fall)	Vice President for Academic Affairs/	Date
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6. Academic Dean communicates to the Candidate who is continuing on the faculty, as well as to Department Tenure Committee, any areas of concern and suggestions for improvement		
Deadline: By the end of the academic year (by end of fall semester in fall)	Dean	Date